

2017 - 2018



# Research-Based Ongoing Professional Development Opportunity

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Creating A Professional Learning Community

# FACT SHEET

## Route to National Board Professional Development School

### WHAT IS RESEARCH-BASED ONGOING PROFESSIONAL DEVELOPMENT?

Proven high quality professional development made accessible to schools/districts from September 2017 through May 2018 with ongoing support offered at the school site.

### WHAT IS INCLUDED IN THIS PROFESSIONAL DEVELOPMENT OPPORTUNITY?

Professional development includes:

- Focus on completing one or two National Board components:
  - National Board Component 1: Content Knowledge: This is a computer based assessment that asks teachers to demonstrate knowledge of and pedagogical practices for teaching in their content area. Teachers must demonstrate knowledge of developmentally appropriate content, which is necessary for teaching across the full age range and ability level of the chosen certificate area. This is assessed through the completion of three constructed response exercises and approximately 45 selected response items.
  - National Board Component 3: Teaching Practice and Learning Environment: This is a classroom based portfolio entry that requires video recordings of interactions between the teacher and the students. Two written commentaries, in which the teacher describes, analyzes and reflects on their teaching and interactions, will also be completed. Both the videos and the written commentaries should demonstrate how a teacher engages students and impacts their learning.
- Information and discussion on how to adapt curriculum to the shifts in the Illinois Learning Standards.
- Opportunities to articulate teaching practices aligned with the Danielson Framework for Teaching.
- Twelve professional development cohort sessions held over nine months facilitated by a National Board Certified facilitator. (NB facilitator contracted and paid by National Board Resource Center)
- Ongoing, nine-month support to cohort facilitator and school from the National Board Resource Center (NBRC) at Illinois State University. (With the option to continue into year two and three, providing that the school maintains a cohort with a minimum of ten teachers/counselors).
- May 5, 2017 informational meeting for the administrator leader, National Board facilitator and teacher liaison (hotel, food, materials provided). The lodging reservations will be for Thursday, May 4, 2017.
- \$1,900 candidate fee subsidy for National Board Certification process paid directly by ISBE to the National Board for each qualified teacher participant.
- Professional Development hours provided for the twelve-two hour sessions.

### HOW DOES A SCHOOL QUALIFY FOR THIS PROFESSIONAL DEVELOPMENT OPPORTUNITY?

Schools qualify for this professional development by:

- Arranging for an administrator to oversee program success.
- Creating a cohort of 10 or more qualified teachers. (Minimum of ten teachers)
- Designating a teacher with leadership capabilities in the cohort to act as liaison between the administrator, cohort members and the National Board facilitator.
- Committing to the National Board Resource Center no later than 4:00 p.m. on March 27, 2017.



## HOW DOES A SCHOOL COMMIT TO THIS PROFESSIONAL DEVELOPMENT OPPORTUNITY?

- Teachers and counselors taking part in the cohort will each read and sign the **Teacher Agreement** (Form #2) provided by National Board Resource Center (NBRC). The purpose of the **Teacher Agreement** (Form #2) is to provide all cohort members (teachers/counselors) the expectations for this PD opportunity.
- The administrator and cohort members will complete the **Impact Statement** (Form #3) outlining how this cohort will impact students in their district. The purpose of the **Impact Statement** (Form 3) is for the school team (administrator, teacher liaison and all cohort members) to determine the impact for the school/district based cohort.
- Minimum of ten teachers and/or counselors will apply to the NBRC for the ISBE \$1,900 NB candidate fee subsidy before March 27, 2017. The Illinois Candidate Fee Subsidy application for the \$1,900 opens on February 15, 2017. The teachers must be a qualified teacher as determined by ISBE to be eligible for the Illinois NB \$1,900 candidate fee subsidy.
- Administrator notifies the NBRC of the school/district commitment postmarked no later than March 27, 2017 by mailing Form #2, Form #3 and a 50% down payment to the: National Board Resource Center –Illinois State University, c/o Debbie Kasperski, Campus Box 5390, Normal, Il 61790. The remaining 50% is due July 26, 2017.
- District cost per teacher is formulated at 10% of the District Instructional Spending per Student for each participant. Example: District Instructional Spending per Student is \$5,250—cost per teacher is \$525.
- The 25 school/district teams that qualify\* as a National Board Professional Development Cohort will be notified by 4:00 p.m. on April 3, 2017 via email and/or phone.
- Ten teachers and/or counselors will register with NBPTS [www.nbpts.org](http://www.nbpts.org) and pay \$75 registration fee. The NBPTS registration date is TBA.
- Administrators, teacher liaisons and NB facilitators will attend a required training on Friday May 5, 2017. Lodging will be provided for the evening of Thursday, May 4, 2017 and paid for by the NBRC.
- All cohort members are expected to complete the one- year program and submit the National Board component(s) by May 2018 for scoring (the score is the property of the teacher).

### **\*NOTE:**

There are 25 cohort openings for the professional development program outlined above. Considerations for the 25 cohorts will be based on the completion of the outlined criteria and will be processed in the order that they are received by the National Board Resource Center at Illinois State University. Payments made by districts/schools will be refunded if they do not qualify for the program or the NBRC cannot fulfill its obligations. **Once a district/school has been notified of its acceptance as a National Board Professional Development Cohort, no refunds will be provided.**

## QUALIFIED TEACHERS (for the ISBE \$1,900 NB candidate fee subsidy)

- Completed three years of teaching/school counseling.
- Be a teacher or counselor.
- Hold a current Professional Educator License endorsed as a teacher or school support personnel.
- Teach in an Illinois public school.
- Be a first time recipient who has not used the Illinois NB fee subsidy in past years.

\* **Teacher Liaison:** Is a member of the cohort and will take part in the professional development program, including submitting the National Board component(s). The teacher liaison attends the informational meeting at the National Board Resource Center at ISU on May 5, 2017 (lodging, food, materials provided). The teacher liaison communicates regularly with the administrator leader, cohort members and the NB facilitator.

\* **Administrator Leader:** Attends the informational meeting at the National Board Resource Center at ISU on May 5, 2017 (lodging, food, materials provided). The administrator oversees the program's success and meets with the teacher liaison on a regular basis for updates and information on the progress of the cohorts.

## FINANCIAL INVESTMENTS:

ISBE Commitment	School/District Commitment	Teacher Commitment
\$1,900 per teacher Est. \$1,900 x 10 teachers= \$19,000	<ul style="list-style-type: none"><li>• Per cohort member-10% of the District Instructional Spending per Student</li><li>• Substitute costs for May 5, 2017</li></ul>	\$75 per teacher

## POSSIBLE FUNDING SOURCES:

- Title One Funds
- Foundations
- Union
- PTA/PTO

## WHAT DOES THE NATIONAL BOARD RESOURCE CENTER PROVIDE FOR YOUR PROFESSIONAL DEVELOPMENT COHORT?

- Twelve two hour sessions provided at the school/district location.
- A trained National Board facilitator to support the members of the National Board PD School cohort.
- Ongoing 9-month support to the NB facilitator and school/district cohort.
- Online readers for the individual participants.
- Informational meeting/training for the administrator, teacher liaison and NB facilitator- (includes: lodging, meals, materials).
- Materials for participants-include: binders with dividers, paper, flipchart, markers, highlighters, post-it notes.

# START HERE

- Meet with the NBRC representative
- Identify an administrator leader
- Identify why your school is interested in taking part in this PD program.

Present information to staff members.

10 or more *qualified teachers* volunteer to form a school based cohort. Include 1 teacher liaison.

Teachers apply to the National Board Resource Center for the \$1,900 NB candidate fee subsidy – must meet ISBE requirements to qualify for funding. Application opens on February 15, 2017 and is available at: <http://nbc.illinoisstate.edu>

Administrator and cohort members discuss and complete the *Impact Statement*.

All members read and sign the *Teacher Agreement* for complete understanding of expectations.

Commit to the NBRC by 4:00 p.m. on March 27, 2017.

Include in one envelope:

1. Teacher Agreements
2. Impact Statement
3. 50% of the total payment due. Teachers have applied to NBRC for NB \$1,900 fee subsidy. (Total is calculated at 10% of the District Instructional Spending per Student for each participant).

The 25 qualifying schools will be selected in the order of commitment. The NBRC will notify the schools on April 3, 2017. (Payments made by districts/schools will be refunded if they do not qualify for the program or the NBRC cannot fulfill its obligations).

Teachers register to NBPTS at [www.nbpts.org](http://www.nbpts.org) and pay the \$75 fee. (Registration date TBA)

Professional Development cohort sessions begin in September 2017. Specific dates will be determined by cohort and NB facilitator.

Remaining 50% is due on Wednesday, July 26, 2017.

(Total is calculated at 10% of the District Instructional Spending per Student for each participant).

The administrator, teacher liaison and NB facilitator will attend an informational meeting at the NBRC at ISU on Friday, May 5, 2017 (hotel, food and materials included) Lodging provided on Thursday, May 4, 2017.

National Board completion and submission date – May, 2018.





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