

**2024-2025 National Board Professional Development
School/District**

Teacher Agreement

Purpose: To inform all National Board candidates (teachers/counselors) of the expectations of the cohort.

Information About the National Board Certification Process

Grounded in National Board's Five Core Propositions that describe what teachers should know and be able to do, the Certification process is designed to collect standards-based evidence of accomplished practice. In all 25 certificate areas, candidates are required to complete four (4) components. All components must be completed within a three-year period.

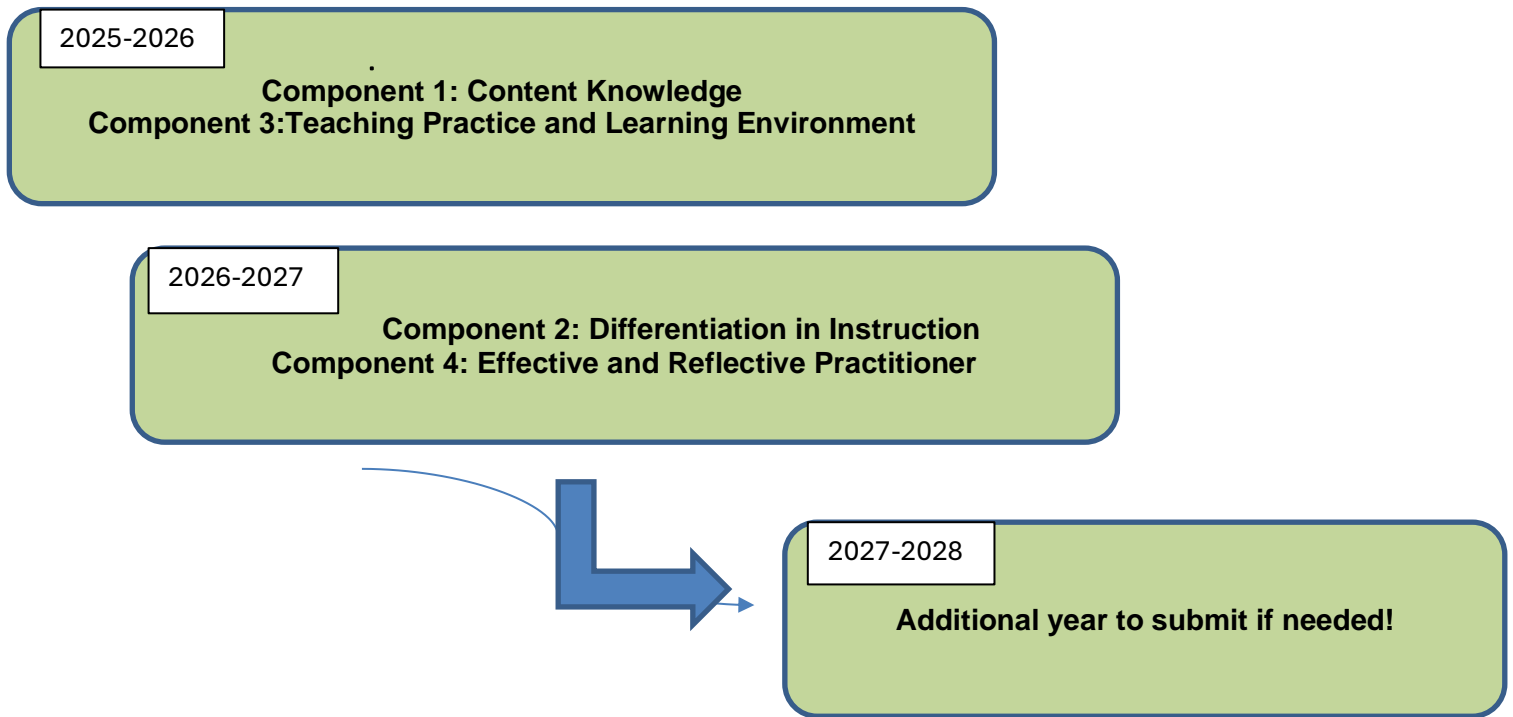
What will you be doing in the cohort?

A trained National Board Certified Teacher (NBCT) will facilitate this school or district-based cohort. There will be twelve (12) – two (2) hour professional development sessions throughout the school year beginning in October and ending in May. Cohort members will work on completing National Board for Professional Teaching Standards Component 1: **Content Knowledge** (described below) and Component 3: **Teaching Practice and Learning Environment** (described below):

Component 1: A computer-based assessment asks you to demonstrate your understanding of content knowledge and pedagogical practices for teaching your content area. You must demonstrate knowledge of developmentally appropriate content, which is necessary for teaching across the full age range and ability level of your chosen certificate area. This is assessed through the completion of three constructed response exercises and 45 selected response items.

Component 3: This is a classroom-based portfolio entry that requires video recordings of interactions between you and your students. You will also submit a written commentary in which you describe, analyze and reflect on your teaching and interactions with students. Both the video and the written commentary should demonstrate how you engage students and impact their learning.

How will the National Board Resource Center support the National Board Certification Process to completion?



Eligibility Prerequisites

To be eligible for National Board Certification and the Illinois National Board First Time Candidate Fee Subsidy, you must meet the education, employment, and licensure requirements described below:

- Be a full-time teacher or counselor in an Illinois public school;
- Hold a current Professional Educator License endorsed as a teacher or school support personnel; and
- Be a first-time recipient who has not used the Illinois NB fee subsidy in past years.

Cohort Overview

- The cohort members and administrator set goals describing how the collaboration in the cohort will impact the students, the school, and district.
- Teachers participating in this professional development opportunity complete two components of the National Board Certification process during the 2025 - 2026 school year.
- Each certificate area will have specific directions and questions teachers will answer based upon Standards that outline what accomplished teachers in that certificate area should know and be able to do. Teachers will complete one written commentary of 10-14 pages for each of the portfolio Components they complete.
- All the work completed for Component 1: **Content Knowledge** and Component 3: **Teaching**

Practice and Learning Environment will be submitted online by mid-May 2026. More information about these components is found at www.nbpts.org

- The first year in this job-embedded professional development creates a professional learning community focused on collaborating with your colleagues to use data and formative information about students to enhance your teaching practices.
- Through articulating and reflecting on your teaching practice, teachers will focus on increasing their knowledge of and developing high levels of learning for all students.
- The aim of the year-long experience is on impacting student learning in **your** school and district by examining teaching using the lens of National Board for Professional Teaching Standards (NBPTS).
- Teachers are only committing to participation in this cohort for **one year**.
- After participating in the cohort for the year and completing and submitting Component 1: **Content Knowledge** and Component 3: **Teaching Practice and Learning Environment** teachers will be given the **option** to continue in the process during the 2025-2026 school year and beyond.
- If a teacher elects to continue with the cohort, they may complete the other components of the National Board process over the next 2 years. The Illinois State Board of Education is showing their support by paying the \$1900 fee for the full process for teachers in the cohort.
- Each teacher will be responsible to pay the yearly, non-refundable \$75 **annual registration fee** to the NBPTS for each year they work on the certification process. This is the only out-of-pocket expense to eligible candidates.

¹I understand that as a member of the National Board Professional Development Cohort during the 2025-2026 school year:

- I am committing to the first year of the NBPD program with the option to continue into year two and/or three.
- I will apply to the National Board Resource Center for the NB Illinois \$1,900 candidate fee subsidy at <https://nbrc.illinoisstate.edu/>
- I will apply to NBPTS and pay the yearly, non-refundable \$75 annual registration fee at <http://boardcertifiedteachers.org/> by the required deadline.
- I will take part in discussions based upon the goals set by my cohort to impact student performance.
- I will attend and participate in cohort sessions in compliance with the attendance guidelines set out by my administrator or cohort leadership team.
- I will come prepared to share evidence of my teaching during cohort sessions.
- I will read about and become informed on the Standards and Directions for my certificate area.
- I will complete and submit Component 1: **Content Knowledge** and Component 3: **Teaching Practice and Learning Environment** by the deadline listed in the instructions for these components. (Mid-May 2026).

Teacher Signature

Date

Print First and Last Name

Sign & return to your cohort administrator.

Direct questions to:
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