

## Information to Prepare for the Online Application

This is the information required for completion of the Illinois NBPTS Candidate Fee Subsidy Application.

**THIS IS NOT THE APPLICATION. PLEASE DO NOT SUBMIT.**

After you complete this information, print a copy to use when filling out the Online Application for the Illinois NBPTS Candidate Fee Subsidy.

### **You will need the following information for the application:**

1. First and Last Name:
2. Last four digits (only) of your Social Security Number:
3. Home address: Street, City, State, Zip Code
4. Email address where you can be reached at all times. (School emails tend to be blocked):
5. Home and work telephone numbers including area code:
6. Your Current Teaching Position:
  - High School
  - Middle School
  - Elementary School
  - Pre-School
  - Currently do not teach
7. Subject area that you teach:
8. Name of school and address where you are currently employed (no abbreviations). Include street, city, state, zip code and county.
9. School County:
10. Region, County, District, type [\(RCDTCode\)](#) (Ex. 190221080-16-0001):
11. NBPTS Candidate ID (Found on your receipt from NBPTS when you applied to NBPTS and paid the \$65 Online):
12. [NBPTS Teaching Certificate Abbreviation](#):
13. Is your school on the [Academic Early Warning](#) List?

14. Is your school on the [Academic Watch](#) List?
15. Does your school have [50% or more students on free or reduced](#) price lunch status?
16. Did you complete the portfolio entry for the NBPTS *Take One!* process, or are you completing it now?
17. To be eligible for the \$2,000 Illinois NBPTS FIRST TIME Candidate Fee subsidy, teachers or counselors must hold an Illinois Initial or Standard level teaching certificate OR a Type 73 School Service Personnel-School Counselor certificate. This applies even if your current position does not require one. What is your current certificate level? This information can be found in the [Educator Certification System](#) (ECS)
18. What is your 7 digit Illinois Certificate Number? Educators will find this number in the [Educator Certification System](#) (ECS). Be sure to use ECS to check your number.
19. Are you a U.S. Citizen? (Candidates who are not U.S. Citizens must provide proof of legal presence and eligibility for employment). IF you are NOT a U.S. Citizen have you legally presented and authorized for employment and filed a Letter of Intent ((ISBE Form 73-91) with ISBE indicating that either (1) within 10 years after the letter is filed or (2) at the earliest opportunity after becoming eligible to apply for U.S. Citizenship? Have you completed these requirements?
- 20. Do you agree:**
- **That your Illinois license is current and valid?**
  - **That you applied to NBPTS and paid the initial non-refundable \$65 to NBPTS online?**
  - **To pay the \$500 non-refundable fee to NBPTS by May 30, 2012 after viewing your name on the NBRC at the Illinois State University website approved list?**
  - **To serve in an Illinois public school for two years following receipt of the \$2000 Illinois NBPTS Candidate Fee Subsidy?**
  - **If you decide to withdraw that you will withdraw from NBPTS on or before March 31, 2013?**
  - **That you submitted complete and correct information in the Illinois NBTS Candidate Fee Subsidy Application?**
21. Name of Superintendent or Administrator.
22. Title of Superintendent or Administrator (ex. Superintendent, Principal, Human Resources Director, Assistant Superintendent, etc).
23. Superintendent or Administrator's e-mail address and telephone number.
24. Official school district name.
- 25.** District address including street, city, state, zip code.